



# SHRI VISHWAKARMA SKILL UNIVERSITY

1st Government Skill University of India, set up by the Government of Maryland

## NOTICE INVITING QUOTATION (N.I.Q) for Annual Maintenance Contract (AMC) of EPABX System

Order No. SVSU/ITCELL/2023/NIQ-02

Date 21 / June /2023

Sealed quotations are invited from the contractor for the items detailed below: -

Sl No.	Product Details
01	EPABX System consisting of Alcatel Omni Pcx Office Medium Cabinet (Qty 01), CPU (Qty 01), Mixed Board (Qty - 01), SLI 16 (Qty - 03), PRA - T2 (Qty - 1)

1. The sealed quotations, complete in all respect, must reach by post/hand in the Office of the In-Charge IT Cell, Shri Vishwakarma Skill University, Transit campus Gurugram-122003 latest by 05 /July / 2023.
2. "Quotation for AMC of EPABX system at Transit campus, Gurugram " must be clearly written on the sealed envelope.
3. The Quotation received after due date and time or incomplete shall be rejected outrightly.
4. T.D.S. and GST as per Govt. norms will be deducted from every bill of the agency.
5. The following charges and terms may be spelt out in your offer clearly: -
  - (a) F.O.R.
  - (b) Rate of GST (in percent). (Please note that the University does not issue Form „C" or,, D").
  - (C) Payment terms.
  - (d) Validity period of the quotation.
6. Charges not mentioned in the quotation shall not be paid.
7. F.O.R. shall be SVSU, Gurugram.
8. The maintenance/services shall be provided by the firm within the stipulated time. The fault reported in system is to be attended on the same day if ticket raised before lunch and if the ticket is raised after lunch then the fault is to be rectified by the next half of the day. The stipulated period can be extended by the Vice-Chancellor, only in exceptional cases on written request of the supplier/firm giving reason/ explaining circumstances due to which service could not be adhered to. In case, the service is not given within the stipulated period, the supplier shall be liable to pay the University the compensation amount equivalent to 1% (one percent) of the cost of AMC per day or such other amount as the Vice-Chancellor may decide till the service resumed, provided that the total amount of compensation shall not exceed 10% (ten percent) of the total AMC amount. Appeal against these orders shall, however, lie with the Vice-Chancellor, SVSU whose decision shall be final.
09. TDS/Taxes as applicable will be deducted by the University as per rules/instruction of Govt.

10. The firm/supplier is to ensure the quarterly preventive maintenance other than the fault rectification visit. In case, the supplier/contractor fails to execute the maintenance contract on the conditions as contained in the supply order within the stipulated period, they shall be liable to such action as blacklisting, debarring from having any business with this University.

11. Payment will be made on half yearly basis in two equal instalments after satisfactory performance of the firm. No advance payment will be made.

12. The acceptance of the service/product shall be subject to satisfactory report of this Office's Inspection Committee/Technical Committee/Experts Committee.

13. The acceptance of the quotation/tender shall rest with the undersigned who does not bind himself to accept the lowest quotation and reserve the right to reject any or all items of quotation without assigning any reason therefore. the under signed also reserve the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest.

14. In case, any other information/clarification is required, you can contact at Telephone No. 0124-2746800 on any working day {Monday to Saturday (except third Saturday)} during office hours (9 a.m. to 5 p.m.).

15. The dispute, if any, shall be subject to the jurisdiction of Court at Gurugram. Any other jurisdiction mentioned in the quotation or invoices of the manufacturers/distributor/dealers/supplier etc. Shall be invalid and shall have no legal sanctity.

16. Terms and conditions printed on Quotation of the firm, if any; shall not be binding on the University, except those mentioned specifically on the supply order, and your acceptance of the order shall be construed as your agreement to all the terms and conditions contained in the order.

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21/06/2023

In Charge (IT Cell)  
Shri Vishwakarma Skill University  
Gurugram 122003